



Post 1 . Shramajivi Mahila Samity (SMS, Jamshedpur, Jharkhand) seeks to fill the following full-time positions on a contractual basis (initially for a period of 1 year) to be placed at various levels. The positions are:

Apply By: 20 August 2023

Location: Dumaria (Jharkhand)

Job Position: Panchayat Coordinator

Vacancy 4 (KUMRASHOL, KHAIRBANI, KENDUA, KHARIDA Panchayats)

Qualification: - Bachelor in Social Science or Rural Development with an experience of at least 3 yrs. on the issues of PESA, FRA & Gender. Computer basic knowledge.

Reports to Project Coordinator, Jharkhand

Location Dumaria Block Shramajivi Mahila Samity, Jharkhand

Terms Project-based for three years (subject to annual performance appraisals)

About the Project :- The program empowers Adivasi and other vulnerable communities in 10 panchayats of Dumaria, East Singhbhum district to improve their access to public service deliveries and claim their entitlements and forest rights by supporting Gram Sabha, and Local Self Governance outreach mechanism.

Job Description

. Leading the team of around 4 panchayat Coordinators for the implementation of the project for the cluster of 10 Gram Panchayats.

Maintaining Gram Panchayat Level registers and records of all activities there related to the project.

Conducting awareness programs/campaigns on PESA & FRA

Conducting PRA exercises in village for the better implementation of the project.

Coordinating with BDO and Panchayat, Anganwadi, Asha etc. for the monitoring and execution of the project.

Conducting Gram Sabha meetings for the awareness and to carry out the process of launching of project in the cluster.



Experience of working in complex, multi stakeholder, fast moving environment and ability to work under pressure, respecting strict deadlines and multi-tasking.

An understanding and experience in the use of innovative technologies in promoting GP clusters

Good social, analytical, inter-personal and planning skills

Self-motivated and possessing ability to work independently as well as in teams.

Computer Skills: • Must have proficiency in the use of Internet based applications, Graphics, MS Word, MS Excel & MS PowerPoint and other related applications.

Fluent in Hindi and English languages, Knowledge of santhali also will be preferable.

As an equal opportunity employer, we encourage tribal and women for this position.

Compensation - CTC - Annual Rs 1.80 lakh pa, commensurate to knowledge and experience.

Contact Details: Shramajivi Mahila Samity,

Holding No. 06, 2nd Floor,

Gunomoy Colony, Mango,

Jamshedpur – 831012, Jharkhand,

Contact – 9431304140

Mail id – smsjsr2014@gmail.com

Website – www.smsjhar.org



Post 2 . Shramajivi Mahila Samity (SMS, Jamshedpur, Jharkhand) seeks to fill the following full-time positions on a contractual basis (initially for a period of 1 year) to be placed at various levels. The positions are:

Apply By: 20 Aug 2023

Location: Dumaria (Jharkhand)

Job Position: Community Resource person

Job Description

Vacancy 5 (BANKISHOL, BADAKANJIA, KANTASHOL, KHAIRBANI, PALASBANI Panchayats)

Qualification: - Graduate or Intermediate with an experience of at least 3 yrs. on the issues of PESA, FRA & Gender. Computer basic knowledge.

Reports to Project Coordinator,/ Panchayat coordinator

Location Dumaria Block Shramajivi Mahila Samity, Jharkhand

Terms Project-based for three years (subject to annual performance appraisals)

About the Project :- The program empowers Adivasi and other vulnerable communities in 10 panchayats of Dumaria, East Singhbhum district to improve their access to public service deliveries and claim their entitlements and forest rights by supporting Gram Sabha, and Local Self Governance outreach mechanism.

- She/ he should have a minimum of 3 years of experience in social work, community mobilization and institution building.

- Should be graduate/ intermediate with relevant work experience of working in a civil society organization

- Preferably should have command over the local dialect/ language

- Strong community mobilization skills

Good information on gram sabha forest rights

Fluent in Hindi and Knowledge of santhali also will be preferable.

As an equal opportunity employer, we encourage tribal and women for this position.



Compensation - CTC - Annual Rs 96 Thousand pa, commensurate to knowledge and experience.

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Mail id – smsjsr2014@gmail.com

Website – www.smsjhar.org

Application Process

- Eligible candidates interested in these positions are requested to apply to by submitting their updated CV.
- Completed applications in given Performa should be sent to Shramajivi@yahoo.co.in, Closing date: 20 August 2023
- Only Shortlisted candidates will be intimated of the interview.

Contact Details: Shramajivi Mahila Samity,

Holding No. 06, 2nd Floor,

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Jamshedpur – 831012, Jharkhand,

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